



TOWN OF NORTHBOROUGH Community Preservation Committee

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September 5, 2013

Community Preservation Committee

Meeting Minutes

Members Present: John Campbell, Chairman; Andy Clark, Kathleen Polanowicz, Michelle Gillespie, Chris Kellogg, Todd Helwig, Sean Durkin, Debra Comeau, Peter Martin

Others Present: Kathy Joubert, Town Planner; Dan Nason, DPW Director; Allison Lane, Recreation Director; Bob Mihalek, Trails Committee & Open Space Committee; Brian Smith, Historical Commission; Tom Spataro, Northborough Youth Basketball Association; Josh Richardson & Sue Halpin, Algonquin Regional High School; Ashley Davies, Open Space Committee

Meeting began at 7:00pm.

Public Hearing to Consider FY2015 Community Preservation Applications

- Historical Category
 - Historical Resources Preservation Fund (\$75,000)
 - Signs for Howard Street Cemetery (\$5000)
 - National Register Nomination for Howard Street Cemetery (\$6500)
 - Howard Street Cemetery Headstone Restoration (\$78,000)
- Open Space/Recreation Category
 - Memorial Field Viewing Deck Renovation (?)
 - Assabet Park Shading Project (?)
 - Conservation Fund (\$400,000)
 - Outdoor Classrooms at Northborough Public Schools (\$37,625)
 - Hop Brook Trail Parking Area and Trail Construction and/or Repair (\$12,000)
 - Ellsworth McAfee Track Project (\$100,000) - withdrawn
 - Northboro Youth Basketball Association Court Repair Project (\$60,000)

Memorial Field Viewing Deck Renovation – Dan Nason and Allison Lane

- Survey completed
- Design phase currently underway
- Under budget as of this date
- Anticipate going out to bid in October or November
- Anticipate having construction costs (hopefully in November or December) before the warrant closes for the 2014 town meeting

Assabet Park Shade Pavilion – Dan Nason and Allison lane

- Engineer is needed to do site layout and topo
- Structural engineer is needed to design pavilion
- In the process of obtaining engineering quotes for the survey work
- Estimates should be provided to DPW by 2nd week of September
- Anticipate having construction costs before the warrant closes for the 2014 town meeting
- Will come back to next CPC meeting with additional information

Ellsworth McAfee application has been withdrawn by Recreation Director.

Outdoor Classrooms for Northborough Schools – Sue Halpin and Josh Richardson

- Proposal to build outdoor classrooms as an area to conduct classes related to gardens and aspects of science related to soil, plants, sustainability, health, awareness of where food comes from
- Working with School Superintendent on revising curriculum to include outdoor classrooms
- Propose to update existing garden boxes at the elementary and middle schools
- Many organizations involved with this project – Garden Club, Senior Center, local farmers, Recreation Department Summer Camp
- Anticipate to have first classroom ready fall 2014 or spring 2015
- Will come back to next CPC meeting with additional information

Hop Brook Trail and Parking Area – Bob Mihalek

- Proposed trail for DCR land off of Southwest Cutoff where Hop Brook Dam is located and proposed parking area on DCR land off of Davis Street
- Staff and Trail Committee members met with DCR staff in spring/summer 2013 to review site
- Propose to use CPA funds to construct parking area
- Questions from CPC regarding who will build parking area? DPW? Trail Committee volunteers? DCR subject to prevailing wages and bid process?
- Town Administrator will be requested to attend next CPC meeting to discuss/explain prevailing wage law and bid process for CPA projects

Northborough Youth Basketball Association – Tom Spataro

- Proposal to update various outdoor basketball courts at the public schools. Replace equipment, paint lines, update surface of courts
- 600+ participants in the winter and 200+ participants in the summer
- NYBA recently updated the courts at Ellsworth McAfee for \$5500
- Proposal is to begin with the Melican Middle School courts
- Will come back to next CPC meeting with additional information

Conservation Fund – Ashley Davies

- Tri Town Landscape Protection Partnership explained
- Working with Conservation Commission and Open Space Committee to protect land in the Mt. Pisgah area of Northborough, Berlin and Boylston

- 15 Northborough landowners have been contacted to date
- Grant is due October 10, 2013
- State should notify towns in spring 2014 if grant has been awarded

Historical Commission (4 proposed projects) – Brian Smith

- \$75,000 for historic reserve fund
- \$78,000 for Howard Street Cemetery
 - 202 stones surveyed
 - None of the stones can be put off for 5 years
 - Need to be reset now
 - Slate needs to be repaired
 - Could take this request from the existing historic reserve fund
- \$5000 for signage
 - Old section of Howard Street Cemetery
 - Brigham Street Burial Ground
- \$6500 for National Register Application for Howard Street Cemetery
 - CPC not sure this project fits criteria
 - Same request was previously denied by CPC
 - Historical Commission will do additional research regarding the benefits of the National Register and come back to next CPC meeting

Public hearing continued to October 3, 2013.

For October 3rd agenda:

- Invite Town Administrator and/or Assistant Town Administrator to discuss prevailing wages and bidding process
- Additional information from DPW & Recreation regarding Memorial Field and Assabet Park
- Additional information from school regarding outdoor classrooms
- Additional information from Trails Committee for Hop Brook project
- Additional information from NYBA regarding cost estimates for court repairs

Adjourn 9:45pm